

## UNRBA Board of Directors: March 16, 2022 Board Minutes

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The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, March 16, 2022 via conference call/webinar due to the COVID-19 issues. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Jenn Weaver (Vice Chair)	Town of Butner
Ryan Eaves (Treasurer)	Durham County
Wendy Jacobs (Secretary)	Town of Hillsborough
Reggie Hicks	City of Durham
David Knight	City of Raleigh
Bill McKellar	Town of Butner
Russ May	Granville County
Sandy Wilber	City of Durham
Terry Hackett	Town of Hillsborough
Jim Wrenn	Representing Granville Co., Person Co., Butner, and Creedmoor
Michelle Woolfolk	City of Durham
Kathy Cooper	City of Raleigh
Carolyn Bachl	City of Raleigh
Don O'Toole	City of Durham
Sally Greene	Orange County
Ed Buchan	City of Raleigh
Wesley Poole	Orange County
Dan McLawhorn	Self
Katie Cromwell	Representing Granville and Person Stormwater Utility (Granville Co., Person Co., Stem, Butner, & Creedmoor)
Lori Oakley	Person County
Francis Oggeri	DWR
Jim Hawhee	Wake County
Scott Schroyer	SGWASA
Carrie Mitchell	Town of Wake Forest
Bob Hornick	Town of Hillsborough
Jessica Sheffield	Eno River Association
Simon Warren	Raftelis
Alix Matos	Brown & Caldwell
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

### Welcome and Recognition -

The Chair, Sig Hutchinson, called the meeting of the UNRBA Board to order and welcomed all those in attendance through remote access. The Chair asked if any of the Board Directors have any "conflict of interest" issues with any agenda items, and no conflicts were identified. The Chair called the roll and 11 of 14 members were present for a quorum. The Chair asked if there were any additions or deletions and, being none, the agenda was approved.

**Action Items -**

*Approval of Minutes from January 19, 2022 Board Meeting* – The Chair asked the Board if there were any edits or corrections to the draft minutes provided. Being none, Bill McKellar made the motion to approve the minutes as presented, seconded by Wendy Jacobs, and approved by the Board.

*Treasurer's Report* – Ryan Eaves presented the Treasurer's Report for the period ending February 28, 2022. The checking account balance at the close of the statement was \$636,712.15 and the savings account balance was \$572,526.00. Following review of the report, Jenn Weaver made the motion to approve the Treasurer's Report as presented, seconded by Bill McKellar, and approved by the Board.

*Recommendation of FY 2022-23 Budget and Membership Fees* – Forrest presented the recommended budget and membership fees for FY 2022-23. Forrest presented two budgets for the Board's consideration: the first budget was for a total amount of \$1,172,892 with \$40,000 for Communications Support Program; the second was for a total budget of \$1,192,892 with \$60,000 for the Communications Support Budget. Forrest noted that in the Path Forward Committee meeting in April the need for additional funding in support of communications would be necessary with the work that was forthcoming as the reexamination work begins once the modeling is complete. Following discussion, Bill McKellar made the motion to approve the recommended budget of \$1,192,892, seconded by Wendy Jacobs, and approved by the Board.

*Surplus Property* – Forrest reported the UNRBA has a boat that was used in the monitoring program. The boat is a 2015 Zodiac 310AL with an electric trolling motor (and batteries). The equipment is no longer of value to the organization. Following discussion, Wendy Jacobs made the motion to declare the equipment surplus, seconded by Bill McKellar, and approved by the Board.

*Revised Engagement Letter for Dr. Martin Lebo* – Dr. Martin Lebo previously contracted with the UNRBA through CEA and that company is in default. Dr. Lebo and his team are now working with WSP, Inc. Dr. Lebo was to assist and support the statistical evaluation of site-specific criteria in Falls Lake so his services are needed. Forrest asked the Board for authorization to cancel the agreement with CEA. Following discussion, Bill McKellar made the motion to authorize the Executive Director to notify CEA the agreement has been canceled and any outstanding balance will be paid once CEA clears its obligations, seconded by Jenn Weaver, and approved by the Board.

*Approval of Revisions to UNRBA Bylaws, Part 1* – Forrest Westall reviewed the revisions to the UNRBA bylaws that were necessary to at the Town of Stem to the IAIA program. The wording "after the initial year" shall be removed from the UNRBA bylaws. Following discussion, Jenn Weaver made the motion to approve the bylaw revision as proposed, seconded by Russ May, and approved by roll call vote by the Board.

The Chair called for a motion to recess from the UNRBA Board, motion made by Russ May, seconded by Bill McKellar, and approved by the Board.

The Chair called the Compliance Group Committee (CGC) to order. The Town of Stem petitioned to join the IAIA program. Russ May made the motion to approve Stem into the IAIA program, seconded by Sally green, and approved by roll call vote by the Committee.

The next item for the CGC to consider is the reporting date for submittal of annual report. Each member is required to report its progress annually. Each member will submit its annual report to DWR and the UNRBA by September 30<sup>th</sup>. The UNRBA would then submits its report to DWR by November 30<sup>th</sup>. Following discuss, Jenn Weaver made the motion to approve the dates as presented, seconded by Bill McKellar, and approved by the Committee.

Addition of Hydrilla Removal as Practice for IAIA Program was discussed by the CGC. The practice will reduce and control the amount of hydrilla that grows in water ways. Following discussion, Sally Green made

the motion to approve the practice, seconded by Jenn Weaver, and approved by the Committee.

Attachment B of the UNRBA Bylaws will require modification for the items approved by the Committee (those items being reporting dates, hydrilla control as a practice). Russ May made to the motion to recommend the bylaw modifications, seconded by Bill McKellar, and approved by the Committee.

The CGC recessed by motion from Bill McKellar, seconded by Jenn Weaver, and approved by the Committee.

The UNRBA Board resumed its meeting. The next item of business was to consider bylaw revisions and resolution after approvals by the CGC. The IAIA documents as attached to the bylaws require amending. Following discussion, Bill McKellar made the motion to approve the amendments as presented, seconded by David Knight, and approved by the Board.

The UNRBA Board recessed to return to the CGC, motion by Russ May, seconded by Bill McKellar, and approved by the Board.

The Chair called the CGC to order. Forrest reported the CGC needs to approve the revised program document and revised resolution for submittal to DWR and EMC. Jenn Weaver made the motion to approve the submittal of these documents, seconded by Bill McKellar, and approved by the Committee.

The Chair asked for a motion to adjourn the CGC. Russ May made the motion, seconded by Bill McKellar, and approved by the Committee.

The UNRBA Board resumed its meeting.

#### **Informational Items -**

*Status of Proposed Chlorophyll a Site-Specific Standards for High Rock Lake* – Forrest updated the Board on the status of the site specific standard for High Rock Lake. The UNRBA submitted comments on the proposed rule in October. The hearing officer's report has not been released as of this date so Forrest noted special attention is appropriate in an effort to encourage consideration of the comments submitted and to develop and submit objection to the proposed rule to the Rules Review Commission (RRC) should the EMC adopt the rules as are understood at this time. Forrest will draft comments for the Executive Committee's review should it be necessary.

*Modeling and Regulatory Support Status* – Alix Matos with Brown and Caldwell updated the Board on the modeling progress to date. Alix discussed the watershed modeling and lake modeling status in addition to the scenario evaluations. For detailed information please review meeting presentation: [March 2022 Board Meeting Presentation](#) .

*2022 Draft 303(d) Listing and Integrated Report* – This information has been posted for public comment and the UNRBA has submitted comments.

*Statistical Model Development for the Chlorophyll-a Water Quality Standard* – Forrest discussed the modeling effort and how the models could support alternatives to the current chlorophyll-a standard.

*Communications* – Forrest updated the Board on the current communication efforts including preparation for a technical stakeholders' workshop in the fall of 2022, a joint symposium with the Collaboratory on April 7<sup>th</sup>, and presenting at the WRRRI annual conference in March.

The next scheduled Board meeting will be May 18, 2022 at 9:30 A.M via remote access. With no other business, the meeting was adjourned.