

**Upper Neuse River Basin Association (UNRBA) Board of Directors (BOD) Meeting Agenda**  
**May 20, 2020, 9:30 AM to Noon**  
**Remote Access Only (see last page for instructions)**

Materials related to this BOD Meeting have been placed on the UNRBA website unless noted otherwise on the [Meeting page](#). See items under the May 20, 2020 meeting date. A direct link to the meeting presentation is provided [here](#).

**I. Opening—Sig Hutchinson, Chair**

- A. Introductions and Announcements
- B. Roll Call for Quorum
- C. Identification of any Conflicts
- D. Review and approval of agenda

**II. Action Items**

- A. Approval of [March 18, 2020 Meeting Minutes](#)
- B. Approval of the [Treasurer's Report](#)

**III. Status Reports and Informational Items**

**A. Review of the Stage I Existing Development Interim Alternative Implementation Approach (IAIA) Program Development Schedule:**

Item Summary (Forrest Westall): On January 15, 2020 the UNRBA Board of Directors approved the IAIA Program Description as a guidance document and authorized the Executive Director to discuss implementation pathways with DWR and others. Following consultation and meetings with DWR and an NGO representative, it was preliminarily agreed to include the alternative approach into the Falls Lake Model Program being updated by DWR. DWR, with input from the UNRBA, has developed draft language to insert into a revised DWR Model Program to allow for the IAIA. The draft language was distributed to the PFC on April 22<sup>nd</sup> and following this review will be sent to DWR for consideration. However, the main points of the draft will be summarized during the meeting. The draft Program Document was provided to the PFC members and is still under development. The key points and focus of the document will be summarized during the meeting. We are working with the Legal Group on a comprehensive Interlocal Agreement that would establish the program and provide agreement on key collaborative components of the program. A review of the schedule of activities to continue development of the IAIA Program as well as the status of revisions to the Model Program being developed by DWR will be discussed. A preliminary prospective schedule was developed previously and was provided to the PFC and the Board aimed at a potential IAIA Program implementation date.

**B. Modeling and Regulatory Support (MRS) Status and Contract Development:**

Item Summary (Alix Matos): The Modeling Team is working on reporting to describe the watershed modeling to date. The DWR 319 grant is being finalized to fund revisions to the model code for the simulation of onsite wastewater treatment systems. The scope of work and contract for the MRS Project is being reviewed by the MRSW and the PFC. The next Modeling and Regulatory Support Workgroup meeting is scheduled for June 2<sup>nd</sup> before the PFC meeting. The scope of work for the FY2021 contract will be presented to the PFC during the June 2<sup>nd</sup> meeting following revision based on MRSW review and input. Board approval of the FY2021 contract is anticipated at the June 17<sup>th</sup> Board meeting.

**C. Contract Development for Legal Support, Communications, and Executive Director Services**

Item Summary (Forrest Westall): Contract/agreement development is underway for legal support, communications, and Executive Director Services. The MRSW, PFC, and legal workgroup are providing input on these contracts. Contracts will be finalized after the June PFC meeting and brought to the Board for approval at the June 17<sup>th</sup> Board meeting.

**D. Ongoing DEQ Discussions/Issues:**

Item Summary (Forrest Westall):

- We continue to plan and schedule a meeting/workshop with DEQ to review the findings of the 2019 Annual Monitoring Report and summarize the model development underway. We have discussed this with DWR and, depending on the ongoing considerations due to COVID- 19, the meeting will be scheduled based on compliance with state requirements for assembly and social distancing.
- The re-examination, 303(d) assessment procedures, need for a site-specific chlorophyll-a criterion(a), NC Numeric Nutrient Criteria Development Plan, the work of the Scientific Advisory Council, and the evaluation by the UNC Collaboratory. As noted, this is connected to the work that continues and will be specifically addressed in our legal support scope of work and the use of our subject matter experts.
- Continue to engage DEQ in the larger technical stakeholder sessions planned (possibly this fall) and secure input to modeling as it is being developed
- Continue discussions with DEQ on a Memorandum of Agreement that will provide agreed-to guidelines on DEQ's response to the Reexamination submittal.
- As a reminder, presentation support materials are available for review on the [Resource Library page](#). If you use any of these presentation materials, please complete the communication tool use tracking survey: <https://www.surveymonkey.com/r/UNRBA>.

**F. Closing Comments—Chair Sig Hutchinson**

### Remote Access Instructions for UNRBA Board Meetings

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Computers without audio capabilities, or audio that is not working	<a href="#">Join Microsoft Teams Meeting</a> (888) 404-2493 Passcode: 228 349 066# <b>Please mute your phone unless you want to provide input.</b>	Follow instructions above. <b>Turn down your computer speakers, mute your computer microphone</b> , dial the number through your phone and enter the passcode.
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### Remote Access Guidelines

- If you dial in through your phone, mute your microphone and turn down your speakers to **avoid feedback**
- Unless you are speaking, please mute your computer/device microphone or phone microphone to **minimize background noise**
- UNRBA meetings are open meetings; however, for this remote access meeting, please **limit the discussion to UNRBA Board Members** to facilitate moving through action items