

## **December 11, 2017, UNRBA Responds to Communications Support Request for Qualifications (RFQ) Questions**

The UNRBA released its RFQ for Communications Support on November 20, 2017. The RFQ specified that any potential Service Provider could submit questions by December 4, 2017 and that answers would be posted by December 11, 2017. The following questions (Q) were posed and answers (A) follow:

Q1: Should we restrict the contents of the RFQ to only information that was specifically requested (firm description, relevant experience, organizational chart, etc.) or should we submit any additional information that we feel may be useful in helping UNRBA come to a decision?

A1: As long as the submittal meets the other criteria for submittal content and format, you can submit additional information.

Q2: You mention on page 9 of the RFQ that you have \$30,000 allocated for communication support within this current fiscal year. When does the current fiscal year end?

A2: The UNRBA Fiscal Year (FY) is July 1 through June 30 of the following year. FY 2018 is 7/1/2017 through 6/30/2017.

Q3: Is there a budget already allocated for the following fiscal year? If so, what is that budget amount?

A3: The UNRBA hasn't established next FY's budget (FY2018-2019). A "place holder" prospective budget was presented at the November 15 Board Meeting. That projection included \$40,000 for communications. I would note that since we do not have a final budget, it could be any value down to zero depending on Board action. One issue the RFQ notes is that the question of needed ongoing funding for communications is a part of this FY's project.