

UNRBA Board of Directors: January 17, 2024 *Draft Board Minutes*

The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, January 17, 2024 via an in-person and conference call/webinar. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson	Wake County
Wendy Jacobs	Durham County
Ryan Eaves	Durham County
Meaghun Darab	Town of Hillsborough
Carolyn Bachl (virtual)	City of Raleigh
Jennifer Ganser	Town of Butner
Russ May	Granville County
Carl Rist	City of Durham
Michelle Woolfolk	City of Durham
Don Mial	Wake County
Reggie Hicks	City of Durham
Aarin Miles	City of Durham
Vicky Daniels	Town of Butner
Ed Buchan (virtual)	City of Raleigh
Jane Harrison	City of Raleigh
Wesley Poole	Orange County
Nancy Daly	Wake County
Terry Hackett	Town of Hillsborough
Katie Cromwell (virtual)	Representing Granville and Person Stormwater Utility (Granville Co., Person Co., Stem, Butner, & Creedmoor)
Sally Greene (virtual)	Orange County
Jenn Tavantzis	Representing Granville and Person Stormwater Utility (Granville Co., Person Co., Stem, Butner, & Creedmoor)
Kathy Cooper (virtual)	City of Raleigh
Chris Sandt (virtual)	Orange County
Ann Coan (virtual)	Farm Bureau
Jay Sauber	Sauber Water Quality Consultant
Dan McLawhorn	DFM Law Office
Joey Hester (virtual)	NC DWR
Steve Wall	N. C Collaboratory
John Huisman	NC DWR
Bob Hornick (virtual)	Town of Hillsborough and Town of Stem
Jim Wrenn	Representing SGWASA and SUDA
Donna Meyers	American Rivers
David Harris	Durham County Soil & Water
Alix Matos	Brown & Caldwell
Forrest Westall	UNRBA
Haywood Phthisic (virtual)	UNRBA

Welcome and Recognition -

The Chair, Sig Hutchinson, called the meeting of the UNRBA Board to order and welcomed all those in attendance and those participating through remote access. The Chair asked if any of the Board Directors have any "conflict of interest" issues with any agenda items, and no conflicts were identified. The Chair called the roll and 8 of 14 members were present for a quorum.

Action Items -

Approval of Minutes, November 15, 2023 Board Meeting – The Chair asked the Board if there were any edits or corrections to the draft minutes provided. Being none, Wendy Jacobs made the motion to approve the minutes as presented, seconded by Jane Harrison, and approved by the Board.

Treasurer's Report – Ryan Eaves presented the Treasurer's Report for the period ending December 31, 2023. The checking account balance at the close of the statement was \$286,595.06 and the savings account balance was \$1,206,371.15. Following review of the report, Wendy Jacobs made the motion to approve the Treasurer's Report as presented, seconded by Jane Harrison, and approved by the Board.

Officer Elections for 2024 – The Officer Nominating Committee (Terry Hackett, Carolyn Bachl, and Sig Hutchinson) reported to the Board and recommended the following members to the following positions: Wendy Jacobs, Chair; Jane Harrison, Vice Chair; Russ May, Secretary; and Ryan Eaves, Treasurer. The Chair asked if there were any nominations from the floor for any position. Being none, the Chair asked for a motion to close the nominations, motion by Russ May, seconded by Meaghun Darab, and approved by the Board. The Chair asked for a motion to accept the Committee's Officers recommendation. Russ May made the motion to approve, seconded by Meaghun Darab, and approved by the Board.

Personnel Committee Report – Wendy Jacobs, newly elected Chair, asked Sig Hutchinson to provide the Personnel Committee report. The Committee recommended to increase the hourly rate to \$125.00/hr. The contract amount not to exceed is \$243,390.00 (executive director compensation, \$198,750; travel and reimbursables, \$20,000; other support services, \$24,640) with McGill Associates. A motion was made by Jane Harrison to accept the Committee's recommendation, seconded by Meaghun Darab, and approved by the Board.

Informational Items -

Background for New Board Members – Forrest gave an overview of the UNRBA's background and history for the Board which many members were recently appointed. This information may be viewed in the [Meeting Presentation](#).

NC Collaboratory Final Report – Steve Wall and Dan McLawhorn spoke to the Board on the release of the Collaboratory's final report on Falls Lake and the recommendation in the report. The report may be viewed by clicking on this link: [UNC Falls Lake Study](#)

DWR Proposed Revisions to New Development Rules for High Rock Lake – Forrest reported DWR has proposed new development rules that differ from current rules. The stakeholders in High Rock Lake watershed have not come to a consensus on these proposed rules. Forrest recommends the UNRBA should review and provide comments on the proposed changes.

Inquiries and Issues Regarding Nutrient Credits – Forrest reported he had received contact from SERCAP regarding nutrient credits for failing onsite wastewater systems and there was discussion regarding nutrient credits for onsite systems in various states of failure so existing development credits can be developed and used for efforts to address these systems.

Modeling and Regulatory Support Update – Alix Matos reported the watershed modeling report and appendices were submitted to DWR and EMC in December. In addition, the EFDC modeling files were provide to DWR in December. The Lake Model Report will be submitted in the next few months and the Statistical Modeling is on expected to be completed for submittal in March.

UNRBA Website Update – Forrest reported work continues on a preliminary layout of the revised website which will combine the two existing websites into one site.

Budget Considerations for FY 2024-25 – Forrest noted the draft budget is in the process of being developed and will be provided to the PFC in February for their review and considered at the March PFC meeting. A presentation of the budget will be made to the Board at the March meeting. To review the items under consideration go the [Meeting Presentation](#) .

Additionally, Forrest reviewed the schedule for Rules Readoption. He noted that work continues to provide support information to develop a proposed Site Specific chlorophyll-a standard for Falls Lake. Forrest summarized ongoing communications outreach.

The next scheduled Board meeting will be March 20, 2024, at 9:30 A.M., planned as a face to face meeting, with a remote access option available. With no other business, the meeting was adjourned.