

UNRBA Board of Directors: **Draft** January 20, 2021 Board Minutes

The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, January 20, 2021 via conference call/webinar due to ongoing COVID-19 issues. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Bill McKellar (Vice Chair Elect)	Town of Butner
Jenn Weaver (Secretary)	Town of Hillsborough
Ryan Eaves (Treasurer)	Durham County
Reggie Hicks	City of Durham
Russ May	Granville County
James Bryan	Orange County
Neena Nowell	City of Creedmoor
Barry Baker	Granville County
Jamezetta Bedford	Orange County
Christopher Sandt	Orange County
David Harris	Durham Soil & Water Conservation
Scott Schroyer	SGWASA
Terry Hackett	Town of Hillsborough
Michelle Woolfolk	City of Durham
Carolyn Bachl	City of Raleigh
Wesley Poole	Orange County
Del Mims	City of Creedmoor
Kenny Waldroup	City of Raleigh
Lori Oakley	Person County
Don O'Toole	City of Durham
Katie Cromwell	Representing Granville and Person Stormwater Utility (Granville Co., Person Co., Stem, Butner, & Creedmoor)
Javiera Caballero	City of Durham
Wendy Jacobs	Durham County
Shinica Thomas	Wake County
Emily Bateman	Durham Soil & Water Conservation
Bob Hornick	Town of Hillsborough
John Huisman	NC DEQ DWR
Jay Sauber	Water Quality Consultant
Alix Matos	Brown & Caldwell
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

Welcome and Recognition -

The Chair, Sig Hutchinson, called the meeting of the UNRBA Board to order and welcomed all those in attendance through remote access. The Chair asked if any of the Board Directors had conflict of interest issues with any agenda items and no conflicts were identified. The Chair called the roll and 11 of 13 members were present for a quorum. Sig then asked if there were any revisions to the agenda and

being none, Bill McKellar made a motion to approve the agenda, seconded by Jenn Weaver, and approved by the Board.

Action Items -

Approval of Minutes from November 18, 2020 Board Meeting - The Chair asked the Board if there were any edits or corrections to the draft minutes provided. Being none, Bill McKellar made the motion to approve the minutes as presented, seconded by Jenn Weaver, and approved by the Board.

Treasurer's Report – Ryan Eaves presented the Treasurer's Report for the period ending December 31, 2020. The checking account balance at the close of the statement was \$148,1025.00 and the savings account balance was \$1,264,530.28. Following review of the report, Javiera Caballero made the motion to approve the Treasurer's Report as presented, seconded by Nina Nowell, and approved by the Board.

Officer Election for 2021 – The Nominating Committee reported the recommendations for the officers for 2021. The meeting was turned over to Sec. Weaver for the nomination for Chair. Terry Hackett reported the Committee met on Dec. 14th recommended Sig Hutchinson for the position of Chair. Being no nomination from the floor, Wendy Jacobs made the motion to approve Sig as Chair, seconded by Javiera Caballero, and approved by the Board (Sig returns to the Chair position). Terry reported the Committee's recommendation for Vice Chair is Bill McKellar. Being no other nominees, Jenn Weaver made to motion to approve Bill's nomination, seconded by Wendy Jacobs, and approved by the Board. Terry reported the recommendation for Secretary is Jenn Weaver. Being no other nominations, Nina Nowell made the motion to approve Jenn as Secretary, seconded by Jamezette Bedford, and approved by the Board. Terry reported the Committee's recommendation for Treasurer is Ryan Eaves. Being no other nominees, Wendy Jacobs made the motion to approve Ryan as Treasurer, seconded by Nina Nowell, and approved by the Board.

Request to Submit Comments on Proposed Chlorophyll-a Site-Specific Standard for High Rock Lake – Forrest reported the N.C. Division of Water Resources (DWR) intends to submit a proposal to the EMC (Environmental Management Commission) Water Quality Committee (WQC) for a site-specific chlorophyll-a standard for High Rock Lake. DWR will request that the WQC recommend to the full EMC that the proposed standard be sent to public notice for hearing. This will a significant precedent as to Falls Lake's future for a site-specific standard. Following discussion, Jenn Weaver made the motion to submit comments as requested, seconded by Bill McKellar, and approved by the Board.

Administrative Items -

Prospective Budget for FY 2021-22 and Personnel Committee - Forrest reviewed the prospective budget for FY 2021-22. He also noted the Association, under the adopted administrative procedures, is due to undertake a financial audit in the next fiscal year. He noted that the last audit cost was \$2,500. He stated that the final budget for FY 2022 would be presented at the March Board meeting and that an audit cost of \$2,500 would be included. Forrest asked the Board for authorization to allow the Executive Committee to serve as the Audit Committee and select the contractor for the audit. Nina Nowell made the motion to approve the request, seconded by Wendy Jacobs, and approved by the Board.

Personnel Committee Report – Don O'Toole, Personnel Committee Chair, reported the Committee met on Dec. 8th and reviewed the 2020 activity report presented by the Executive Director and Haywood. Some of the major management tasks, activities and accomplishments noted were the IAIA program development, Modeling & Regulatory Support progress, evaluation of the State's 303 (d) review process for Falls Lake, legal support activities, work on a Memorandum of Agreement with DEQ, preliminary work on a proposed site-specific chlorophyll-a standard, reexamination management and communications efforts. Don noted that the Personnel Committee requested Forrest to provide a recommendation for the Executive Director Support contract. He requested a 5% increase in the total amount of the contract to allow more hours in the contract, increase Haywood's allocation and an extension of the contract period, consistent with previous

contract renewals. Following discussion, Nina Nowell made the motion to authorize the preparation of an amendment to the executive director services contract in conformance to the Personnel Committee's recommendation, seconded by Russ May, and approved by the Board.

Informational Items -

Stage I Existing Development Interim Alternative Implementation Approach (IAIA) Program Development Schedule – Forrest reported continued progress has been made and the final IAIA program components, bylaws revisions and the IAIA Program Document, will be presented to the Board at the March 17, 2021 Board meeting. DWR has drafted the final version of the Falls Lake Model Program, which reflects input from the UNRBA and a provision allowing the use of the IAIA for compliance with Stage I Existing Development Rules. Forrest noted that DWR presented the draft Model Program which references the IAIA to the WQC and the full EMC on January 13 and 14, 2021. The EMC approved the Model Program which set in place the six-month deadline for all jurisdictions to submit and implement a program that would meet the provisions of the Model Program.

Modeling & Regulatory Support (MRS) Status – Alix Matos with Brown & Caldwell reviewed the status of the MRS efforts and noted the following: the modeling team is continuing work on the WARMF watershed model for water quality calibration and has begun model development of WARMF Lake; all datasets representing 2015 to 2018 have been input to the WARMF watershed model, and stream flow, total suspended sediments and total organic carbon have been calibrated preliminarily; and nutrient calibration for the watershed model is underway. In preparation of the transition from model development and calibration to model scenario evaluation, the Modeling and Regulatory Support Workgroup (MRSW) and PFC have formed two workgroups that will provide recommendations for review and input from the larger groups, the Scenario Output Workgroup, and the Scenario Screening Workgroup. A draft of the WARMF watershed hydrologic model report will be provided to the MRSW for review following submittal of the 319 Final Report (revisions to the WARMF model code expanding the "types" of on-site wastewater systems) and the final Transition Monitoring Technical Memorandum. A review of the multi-year UNRBA Stage II Re-examination timeline was also provided.

DWR 2020 Integrated Report and 303(d) Assessments – The DWR draft Integrated Water Quality Assessment Report and the 303(d) list for 2020 were previously anticipated for June 2020. DWR has stated that it anticipates public releases for these two documents in the month of January 2021. To date it has not been released.

Statistical Model Development & Regulatory Options for the Chlorophyll-a Water Quality Standard – Forrest reported the UNRBA Legal Group discussed the FY2021 scope of work with Barnes and Thornburg relative to their legal support to the UNRBA. The discussion included the modeling team and plans for utilizing the statistical modeling effort to support the development of relationships between the water quality parameters and use support. Development of a site-specific chlorophyll-a standard represents an important consideration for a revised Falls Lake management strategy. A workgroup to support these efforts, Technical Advisors Workgroup, will provide input to the statistical modelers and the legal group and report to the MRSW and PFC.

The next scheduled Board meeting will be March 17, 2021 at 9:30 a.m. With no other business, the meeting was adjourned.