

## UNRBA Board of Directors: **Draft June 15, 2022 Board Minutes**

---

The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, June 15, 2022 via an in-person and conference call/webinar. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Jenn Weaver (Vice Chair)	Town of Hillsborough
Ryan Eaves (Treasurer)	Durham County
Wendy Jacobs (Secretary)	Durham County
Reggie Hicks	City of Durham
Bill McKellar (virtual)	Town of Butner
Russ May	Granville County
Georgana Kicinski	City of Creedmoor
Lori Oakley (virtual)	Person County
Michelle Woolfolk (virtual)	City of Durham
Whit Wheeler (virtual)	City of Raleigh
Carolyn Bachl (virtual)	City of Raleigh
Ashley Rodgers (virtual)	Wake County
Megan Hinkle (virtual)	City of Raleigh
Katie Cromwell	Representing Granville and Person Stormwater Utility (Granville Co., Person Co., Stem, Butner, & Creedmoor)
David Harris (virtual)	Durham County Soil & Water
Jim Wrenn	Representing Granville Co., Person Co., Butner, and Creedmoor
John Huisman (virtual)	DWR
Joey Hester (virtual)	DWR
Simon Warren (virtual)	Raftelis
Scott Schroyer (virtual)	SGWASA
Dustin Brewer (virtual)	Durham Soil and Water
Barry Baker (virtual)	Granville County
Doreen Fritz	Concerned citizen
Jay Sauber	Sauber Water Quality Consulting
Alix Matos (virtual)	Brown & Caldwell
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

### **Welcome and Recognition -**

The Chair, Sig Hutchinson, called the meeting of the UNRBA Board to order and welcomed all those in attendance through remote access. The Chair asked if any of the Board Directors have any “conflict of interest” issues with any agenda items, and no conflicts were identified. The Chair called the roll and 9 of 14 members were present for a quorum.

### **Action Items -**

*Approval of Minutes from May 18, 2022 Board Meeting* – The Chair asked the Board if there were any edits or corrections to the draft minutes provided. Being none, Jenn Weaver made the motion to approve the

minutes as presented, seconded by Russ May, and approved by the Board.

*Treasurer's Report* – Ryan Eaves presented the Treasurer's Report for the period ending May 31, 2022. The checking account balance at the close of the statement was \$305,504.74 and the savings account balance was \$573,609.32. Following review of the report, Georgana Kicinski made the motion to approve the Treasurer's Report as presented, seconded by Wendy Jacobs, and approved by the Board.

*Brown & Caldwell Contract for FY 2022 - 23* – Forrest presented the contract for renewal of the Brown & Caldwell agreement for FY 2022 – 23 to the Board. The contract amount for the next fiscal year is \$815,000 with \$50,000 allocated to subject matter experts supporting the UNRBA in the amount. The Board previously authorized \$60,000 for the communications budget (a \$20,000 increase over FY 2021-2022) plus an additional \$5,000 requested from contingency to support the IAIA program. Following discussion, Bill McKeller made the motion to approve the agreement and authorize the Chair to execute the contract, seconded by Jenn Weaver, and approved by the Board.

*Executive Director Service Contract* – Forrest presented the McGill contract for executive director services for the Boards' consideration. This contract amount was approved by the Board in January based on the report of the Personnel Committee. The contract amount is \$223,392 (\$182,752 for labor, \$16,000 for travel and reimbursable expenses, and \$24,640 for other support services). Following discussion, Georgana Kicinski made the motion to approve the agreement and authorize the Chair to execute, seconded by Reggie Hicks, and approved by the Board.

*Revised Engagement Letter for Dr. Martin Lebo* – Dr. Martin Lebo previously contracted with the UNRBA through CEA and that company is in default. The Board previously approved action by the Executive Director to formally terminate that agreement. That task has been completed. Dr. Lebo and his team are now working with WSP, Inc. Dr. Lebo's services to assist and support the statistical evaluation of site-specific criteria in Falls Lake are still needed. Forrest asked the Board for authorization to complete the contract with Dr. Lebo through WSP, review by a member of the legal group and authorize the Chair to execute the agreement. Bill McKeller made the motion to approve, seconded by Jenn Weaver, and approved by the Board.

#### **Informational Items -**

*Objection Letters Regarding the Proposed Chlorophyll-a Site Specific Standard for High Rock Lake* – Forrest reported the status of the chlorophyll-a site specific standard for High Rock Lake. Forrest noted the EMC's Hearing Officer Report has not been released at this time but may be available ahead of the EMC meeting in July. A formal objection letter for filing with the RRC was in development and would be considered following EMC action. Forrest also reminded the Board that development of an appropriate suggested objection letter, should the RRC move forward with approval of a standard unacceptable to the UNRBA, was previously authorized and would be available to UNRBA members following RRC action should it be required. Whatever action recommended, Forrest will notify the Executive Committee and get their input before an action decision is finalized.

*Modeling and Regulatory Support Status* – Alix Matos with Brown and Caldwell updated the Board on the modeling progress to date. For detailed information please review meeting presentation: [Board Meeting Presentation for June 15 2022](#)

*Statistical Model Development for the Chlorophyll-a Water Quality Standard* – Forrest discussed the development of the statistical/Bayesian model that will include the ability, to the extent possible, to link the water quality in the lake to its designated uses and will inform the development of a site specific value for a revised chlorophyll-a standard. The modeling team has been discussing the development of the model with the URBA team, the Modelign and Regulatory Support Workgroup and the Technical Advisors Workgroup using virtual meetings.

*Communications* – The UNRBA is planning a technical stakeholder meeting in the fall once calibration of the lake models and evaluation of preliminary scenarios have occurred. Plans are being made for coordination with the member communication staff to reach audiences within the jurisdictions. A meeting is being planned with the new DWR Director with meetings with DWR staff to follow.

The next scheduled Board meeting will be September 21, 2022 at 9:30 A.M face to face, with a remote access option. With no other business, the meeting was adjourned.

DRAFT