

UNRBA Board Meeting November 18, 2015

Location: Butner Town
Hall

Agenda

Introductions and Announcements—Pam Hemminger, Chair

Administrative Items

**Approval of the September 16, 2015 Board Meeting
Minutes**

Audit Process

Reports

Hydrilla Project—Tom Davis

DWR's SolarBee Report—Jay Sauber

Agenda (Continued)

Actions Item

State Rules Review Process: Development of Joint UNRBA Comments--Report of the Rules Review Workgroup/Task-groups:

- **The use of regional BMPs serving multiple project sites for compliance with new and existing development projects – Henrietta Locklear**
- **Threshold requirements triggering a formal stormwater impact review of single family resident development lots – Henrietta Locklear**
- **Stage I, Existing Development implementation related dates and processes – Terry Hackett**
- **Post Stage I and Stage II implementation dates and processes— Jim Wrenn, Don O'Toole and Carolyn Bachl**

Agenda (Continued)

Progress Status Reports—Doug Durbin, Alix Matos and Matt Van de Bogert, Cardno

**Monitoring Program
Nutrient Credits Project**

Information Items and Reports:

**PFC Report--Lindsay Mize and Kenny Waldroup
Prospective FY 2017 Budget
Treasurer's Report—Jimmy Clayton
Executive Director's Report**

Agenda (Continued)

Next Scheduled Board Meeting: January 20, 2016, Butner Town Hall, Beginning at 9:30 AM

- **Annual Meeting, Officer Elections**
- **Closing Comments**

Pam Hemminger, Chair

Introductions and Announcements

Approval of September 16, 2015 Meeting Minutes

- Review of Draft Minutes
- Comments and Corrections
- Board Vote

Other Administrative Item

- Audit Process Status
 - Policy Documents Drafted
 - Reviewed by Committee
 - Will Now Go to Subject Matter Expert

Reports

Hydrilla Project—Tom Davis

DWR's SolarBee Report—Jay Sauber

Actions Item

**State Rules Review Process:
Development of Joint UNRBA
Comments**

**Report of the Rules Review
Workgroup/Task-groups:**

The use of regional BMPs
serving multiple project sites
for compliance with new and
existing development projects

Henrietta Locklear

Threshold requirements
triggering a formal stormwater
impact review of single family
resident development lots

Henrietta Locklear

Stage I, Existing Development
implementation related dates
and processes

Terry Hackett

Post Stage I and Stage II implementation dates and processes

Jim Wrenn, Don O'Toole and
Carolyn Bachl

Recommendation: Authorize
Executive Director to Finalize
Comments Package and the
Chair to Sign the Final
Transmittal

Progress Status Reports

Doug Durbin, Alix Matos and
Matt Van de Bogert, Cardno

Monitoring Program Status Report

Nutrient Credits Project Status Report

Information Items and Reports:

PFC Report— Meetings, October 6, 2015 and November 3, 2015

Lindsay Mize and Kenny Waldroup

Prospective FY 2017 Budget

UNRBA Prospective Membership Fees for FY 2016-17

Date: 11/17/15

Member	Membership Fees FY 2014-15	Prospective Membership Dues * FY 2016-17	Prospective Monitoring Dues FY 2016-17	Total Prospective Membership Fees FY 2016-17	Net Increase ** FY 2016-17
Town of Butner	\$ 12,840.84	\$ 2,454.13	\$ 11,461.21	\$ 13,915.34	\$ 1,074.50
City of Creedmoor	8,756.63	1,673.56	7,815.80	9,489.36	732.73
City of Durham	197,028.63	37,655.92	175,859.55	213,515.47	16,486.84
Durham County	79,140.77	15,125.31	70,637.76	85,763.07	6,622.30
Franklin County	10,258.64	1,960.62	9,156.45	11,117.07	858.43
Granville County	58,964.91	11,269.32	52,629.63	63,898.95	4,934.04
Town of Hillsborough	16,821.58	3,214.93	15,014.25	18,229.18	1,407.60
Orange County	95,492.23	18,250.38	85,232.39	103,482.77	7,990.54
Person County	65,637.16	12,544.51	58,585.00	71,129.51	5,492.35
City of Raleigh	261,575.06	49,991.98	233,471.00	283,462.98	21,887.92
SGWASA	24,566.86	4,695.19	21,927.36	26,622.55	2,055.69
Town of Stem	6,771.44	1,294.15	6,043.91	7,338.06	566.62
Wake County	51,382.54	9,820.18	45,861.92	55,682.10	4,299.56
Town of Wake Forest	7,062.65	1,349.81	6,303.83	7,653.64	590.99
Total	\$ 896,299.94	\$ 171,299.99	\$ 800,000.06	\$ 971,300.05	\$ 75,000.11

* Membership Dues = Executive Services Contract (\$165,300.00 - \$6,000.00 administrative budget = \$172,300.00).

** The increase of \$75,000.00 in the Monitori Program Dues will equal an 8.37% increase for all members.

Treasurer's Report—Jimmy Clayton

**Upper Neuse River Basin Association, Inc.
Treasurer's Report**

Date: 11/17/2015

Balance Forward: (per bank statement - 9/24/15)			\$	791,886.23
	Checking			
	Savings			701,465.49
Debits:			\$	
Cardno (August 15 Inv, MDP FY 15)				9,640.41
Cardno-ENTRIX (July & Aug 15 Invs, NCDP *)				18,657.20
Cardno (August 15 Inv, MDP FY 16)				50,407.86
McGill Asso. (Aug & Sept 15 Inv)				29,807.21
Great American Insurance Co.				999.00
McMillan, Pate, & Co.				2,050.00
Phthisic Consulting Inc. (September, 15 Inv)				559.45
MFG Consulting, LLC (Aug & Sept 15 Invs)				150.00
Sauber Water Consulting (September, 15 Inv)				1,610.00
Bank Charges (check fee & maintenance fee)				1.00
Total Debits			\$	113,882.13
Credits:			\$	
Interest (checking)				72.79
Interest (savings)				157.14
Transfer to Savings				300,000.00
Transfer from Checking to Savings				-
Account Balance (per bank statement -10/22/15)			\$	
	Checking			378,076.89
	Savings			1,001,622.63
Total UNRBA Account Balance :			\$	1,379,699.52
Outstanding invoices/deposits in process since the close of bank statement (10/22/15):				
Debits:			\$	
McGill Asso. (October 15 Invoice)				15,780.32
Cardno (September 15 Inv, MDP FY 16)				65,222.04
Cardno (September 15 Inv, MDP FY 15)				18,416.31
Cardno (September 15 Invoice, NCDP*)				20,603.07
MFG Consulting, LLC (October 15 Inv)				100.00
Sauber Water Consulting (October, 15 Inv)				3,780.00
Phthisic Consulting Inc. (October 15 Invoice)				894.20
JMW Bookkeeping (990 Tax Return)				550.00
				-
Credits:			\$	
Transfer to Checking from Savings				-
Current Account Balances:			\$	
	Checking			253,280.95
	Savings			1,001,622.63
Total UNRBA Account Balance :			\$	1,254,903.58

* Nutrient Credit Development Project

Executive Director Report

- Rules Review Workgroup Process, Mtgs. September 22nd and October 19th
- Person County Monitoring Sites Visit, October 20th
- Monitoring Program, Status Calls, Monday of Each Week
- Algae Turf Scrubber Site Visit, October 23rd—City of Durham
- Nutrient Credits Project, Mtgs: October 28th, November 9th and November 13th Webinar for Watershed Tool
- PFC Meetings, October 6th and November 3rd
- NC Nutrient Criteria Development Plan Meetings SAC is Meeting Today
- NC Lake Management Society Workshop, October 8th
- NC Water Quality Association Mtg. September 17th
- Southeastern Stormwater Association Meeting, October 14th-16th
- NSAB Meetings for October, November and December Canceled
- Water for the Future Conference, November 2nd, NCSU
- Environmental Leadership Conf. October 22nd, Duke U.

2015 One Water Leadership Summit, August 27 & 28

- Ongoing Discussions of Trading, with Specific Reference to Partnerships with Agriculture
- How to Organize Affected Parties to Respond to Water Quality Management
- Emerging Framework for Watershed Management: A Watershed Protection Utility

Next Scheduled Board
Meeting: January 20, 2016,
Butner Town Hall, Beginning
at 9:30 AM

Annual Meeting
Officer Election
Schedule Established

Closing Comments