

UNRBA Board of Directors: *May 16, 2018 Board Minutes*

The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, May 16, 2018 at the Town of Butner's Town Hall. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Lindsay Mize (Vice Chair)	South Granville Water and Sewer Authority
Jimmy Clayton (Treasurer)	Person County
Jenn Weaver (Secretary)	Town of Hillsborough
Tom Davis	Orange County
Michelle Woolfolk	City of Durham
Jeff Warren	N.C. Policy Collaboratory, UNC-CH
Ryan Eaves	Durham County
Don O'Toole	City of Durham
Terry Hackett	Town of Hillsborough
Carolyn Bachl	City of Raleigh
Jessica Galdwin	Town of Butner
Bill McKellar	Town of Butner
Jim Wrenn	Representing Granville Co., Person Co., Butner, Creedmoor & SGWASA
Lorrie Oakley	Person County
Mike Bonfield	City of Creedmoor
Reggie Hicks	City of Durham
Heather Putra	Durham Soil & Water Conservation
Randy Cahoon-Tingle	City of Creedmoor
Dave Pavlus	Town of Stem
Dan McLawhorn	City of Raleigh
John Huisman	NCDEQ DWR
McKenzie Gentry	Durham County
Ellen Reckhow	Durham County
Javiera Caballero	City of Durham
Peter Rabbe	American Rivers
Doug Durbin	Brown & Caldwell
Barry Baker	Granville County
Jay Sauber	Water Quality Consultant
Jennifer Fitts	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
Katie Cromwell	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
Alix Matos	Brown & Caldwell
J. V. Loperfido	City of Durham
James Bryan	Orange County
Earl McKee	Orange County (call in)
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

Welcome and Recognition -

The Chair, Sig Hutchinson called the meeting of the UNRBA to order, welcomed all attendees, and asked each attendee to introduce themselves. During the introductions, Lindsay Mize, Vice-Chair, noted that he had announced at the previous PFC Meeting that he was retiring and would be stepping down as the Executive Director of the South Granville Water and Sewer Authority. As a result, he would no longer be the Board Director for SGWASA for the UNRBA. The Board acknowledged his valuable service and wished him well in his future activities. The Chair asked if any of the Board Directors had any conflict of interest issues with any agenda items and no conflicts were identified. The Chair called the roll and 12 of 14 members were present for a quorum.

Action Items -

PFC Co-Chair Replacement – Forrest, noting Lindsay Mize’s announcement of his retirement effective June 8, 2018, pointed out that Lindsay is also the Co-Chair of the Path Forward Committee, Forrest requested the Board appoint Michelle Woolfolk to replace Lindsay as Co-Chair of the PFC. Ellen Reckhow made a motion to approved Forrest’s request, seconded by Javier Caballero, and approved by the Board.

Due to Lindsay’s announcement and upcoming departure the Chair noted a new Vice-Chair will have to be elected. The current Nominating Committee composed of Bill McKellar, Carolyn Bachl, and Terry Hackett were asked to convene and bring a recommendation to the June meeting.

Approval of Minutes from March 16, 2018 Board Meeting (Conference Call) - The Chair asked the Board if there were any edits or corrections to the minutes. Being none, Bill McKellar made a motion to approve the minutes as presented, seconded by Ellen Reckhow, and approved by the Board.

Treasurer’s Report – Jimmy Clayton presented the Treasurer’s Report for the period ending April 25, 2018. The checking account balance less invoices in process is \$154,711.00 and the savings account balance is \$505,645.87. Following the presentation, Ellen Reckhow made the motion to accept the Treasurer’s Report as presented, seconded by Jenn Weaver, and approved by the Board. Forrest also reported that follow up on the audit recommendation to insure the cash on deposit. Currently the funds on deposit at the Local Government Federal Credit Union is only insured to \$250,000. Following discussion Ellen Reckhow made a motion to not seek additional insurance on the funds on deposit, seconded by Jimmy Clayton, and approved by the Board.

Selection of Legal Support Services Provider – Forrest reported four firms responded and were interviewed in response to the Legal RFQ advertisement. The recommendation to the Board is to select Fred Andes and his firm, Barnes & Thornburg, to support the UNRBA in its reexamination of the Fall Rules. Ellen Reckhow made the motion to approve Barnes & Thornburg as the legal service provider and authorize Forrest and the legal workgroup to negotiate an agreement and scope of work to bring back to the Board for final approval, seconded by Mike Bonfield, and approved by the Board.

Information Items -

Status Report on the UNC Collaboratory – Dr. Jeff Warren gave the Board an update on the work and research in progress at the UNC Collaboratory. Dr. Warren provided information on the accomplishments to date on Jordan Lake and other Collaboratory projects across the state. He noted that following work on Jordan Lake that they will focus on Falls Lake and the work the UNRBA. Also noted that he had been working with Forrest to adjust time schedules for the evaluation of Falls Lake to better coordinate the UNRBA’s work and that of the Collaboratory.

Dr. Warren spoke to the challenge grant component of the legislation that created the Collaboratory and asked the Board if the UNRBA would be willing to support the Collaboratory by allowing the funds being expended by the UNRBA to evaluate Falls Lake as match for their challenge grant. Forrest noted Dr. Warren

and he have discussed this and he believed allowing these funds to be used as match would be beneficial. He recommended that the Board support this request. Following discussion, Ellen Reckhow made the motion to support using the UNRBA funds as matching funds for the Collaboratory provided the members have not used the monitoring fees paid as matching funds for other grants, seconded Jimmy Clayton, and approved by the Board.

Update of DWR Activities Related to UNRBA Interests – John Huisman with the Division of Water Resources gave an update on the activities related to the Rules Review and Re-adoption process. John gave a time line for the Proposed Rules Re-adoption, noted that the Buffer Rules had been advertised for public comment, that the water quality standards rules have also been advertised for public comment, and presented the prospective timeline for adoption of the Model Program for Falls Lake. He also stated that work on the jurisdictional loads is continuing and a that an expanded catalog of credit practices should be completed by January, 2019. He acknowledged that the UNRBA's work on the nutrient reduction practices are an important part of the practices catalog.

Status Updates -

Modeling & Regulatory Support (MRS) Update – Alix Matos with Brown & Caldwell updated the Board on the ongoing work of the MRS program. Data is continuing to be received from the jurisdictions and stakeholders, Data has been received from the NC Dept. of Agriculture, and the Modeling Team is reviewing the annual monitoring report to confirm there is sufficient data for the models or if additional special studies are required.

Monitoring Program Update – Doug Durbin, with Brown & Caldwell, briefed the Board and updated them on the Monitoring Program. 44 months of data have been collected and analyzed, five high flow events have been captured this fiscal year, and Dr. Alperin is completing the sediment study. He noted that the 2018 Annual Monitoring Report has been finished and presented and is being finalized, and the Monitoring Program will continue as currently configured through October 2018 to provide 4 full growing-season years of data. Doug reported EPA will be coming in in June to perform an In Situ Bottom Sediment Study. This work has been sought by the UNRBA since 2012 and Forrest noted that securing this effort provides important data to supplement the work being done to establish the role of sediments in the Lake's nutrient balance.

Regulatory Update – Don O'Toole gave a brief update on legislative activity. The short session is just getting underway.

Executive Director Report – For the list of executive director report items click on this link: [Executive Director's Report](#) .

The next scheduled Board meeting will be in June 20, 2018. With no other business, the meeting was adjourned.