

UNRBA Board of Directors: June 21, 2017 Board Minutes

The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, June 21, 2017 at the Town of Butner's Town Hall. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Lindsay Mize (Vice Chair)	South Granville Water and Sewer Authority
Jimmy Clayton (Treasurer)	Person County
Darryl Moss	City of Creedmoor
Barry Baker	Granville County
Tom Davis	Orange County
Michelle Woolfolk	City of Durham
James Bryan	Orange County
Ellen Reckhow	Durham County
Don O'Toole	City of Durham
Terry Hackett	Town of Hillsborough
Kenny Waldroup	City of Raleigh
Mike Bonfield	City of Creedmoor
Bob Hornick	Town of Butner
Melissa Hodges	Town of Butner
Sybil Tate	Person County
Carolyn Bachl	City of Raleigh
Reggie Hicks	City of Durham
David Harris	Durham Soil & Water Conservation
Randy Cahoon-Tingle	City of Creedmoor
Owen Roberts	Granville County
Jim Wrenn	Representing Granville Co., Person Co., Butner, Creedmoor & SGWASA
John Huisman	NCDEQ DWR
Ryan Eaves	Durham County
Dan McLawhorn	City of Raleigh
Thomas Jackson	City of Creedmoor
George Matthis	River Guardian Foundation
Jay Sauber	Water Quality Consultant
Doug Durbin	Brown & Caldwell
Chnshna Chen	American Rivers
Emily Meza	The Conservation Fund
Jennifer Fitts	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
Katie Cromwell	Representing Granville Co., Person Co., Stem, Butner, & Creedmoor
Alix Matos	Brown & Caldwell
Matt Van de Bogert	Brown & Caldwell
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

Welcome and Recognition -

The Chair, Sig Hutchinson, called the meeting of the UNRBA to order, welcomed all attendees, and asked each attendee to introduce themselves. He asked if any of the Board Directors had any conflict of interest

issues with any agenda items and no conflicts were identified. The Chair called the roll and 10 of 14 members were present for a quorum.

Action Items -

Approval of Minutes from June 14, 2017 Board Meeting - The Chair asked the Board if there were any edits or corrections to the minutes. Being none, Ellen Reckhow made a motion to approve the minutes as presented, seconded by Darryl Moss, and approved by the Board.

Approval of Minutes of Special Conference Call Board Meeting – The Chair asked the Board if there were any revisions or corrections to the minutes. Being none, Darryl Moss made a motion to approve the minutes as presented, seconded by Kenny Waldroup, and approved by the Board.

Service Provider for the UNRBA Monitoring Program – Forrest reported to the Board that the UNRBA issued a Request for Qualifications seeking a service provider for the monitoring program. One proposal was received from Brown & Caldwell (the team included Doug Durbin, Alix Matos, & Matt Van de Bogert). The Path Forward Committee (PFC) reviewed the proposal and recommend to the Board the selection of Brown & Caldwell as the service provider. Kenney Waldroup made a motion to accept the PFC's recommendation, seconded by Ellen Reckhow, and approved by the Board.

Treasurer's Report – Jimmy Clayton presented the Treasurer's Report for the period ending May 23, 2017. The checking account balance less invoices in process is \$252,460.38 and the savings account balance is \$504,238.26. Following discussion Ellen Reckhow made a motion to accept the Treasurer's Report as presented, seconded by Lindsay Mize, and approved by the Board.

Contract Approvals -

Executive Director Contract - \$185,600.00 (Administration). Motion by Kenny Waldroup, seconded by Ellen Reckhow, and approved by the Board.

Sauber Water Quality Consulting Contract - \$30,000.00 (Monitoring Program). Motion by Kenny Waldroup, seconded by Ellen Reckhow, and approved by the Board.

Phthisic Consulting Inc. Contract - \$15,000.00 (Monitoring Program). Motion by Darryl Moss, seconded by Kenny Waldroup, and approved by the Board.

FY 2017-18 Monitoring Program - \$552,800.00. Motion by Lindsay Mize, seconded by Jimmy Clayton, and approved by the Board.

Status Updates -

Requested Revisions to Session Law 2016-94 – Forrest updated the Board on the proposed revisions to Session Law 2016-94. He noted that the UNRBA's requested revisions had not yet been approved by the General Assembly, but that action could occur before the end of the session.

Modeling & Regulatory Support Update – Alix Matos updated the Board on the work completed for the current fiscal year and the remaining tasks to be completed by September 30, 2017. The general Modeling Work Plan draft is being reviewed by the MRS workgroup and the PFC. The draft plan includes revisions to the schedule, includes time for stakeholder and agency participation, and provides activities and budgets for the monitoring and modeling/regulatory support activities.

Nutrient Credit Development Project – Alix gave any update on the credits project noting it was winding down with 6 of the 8 practices successfully approved by the Department of Environmental Quality. Land Conservation and Buffer Improvement in Developed Areas credit are scheduled to be discussed with DEQ on June 22nd . The UNRBA Credit Tool has been completed and is available on the UNRBA website at: <https://www.unrba.org/nutrient-credit-program>

Monitoring Program Update – Doug Durbin with Brown & Caldwell gave the Board an update on the Monitoring Program. Monthly sampling is on schedule, high flow samples were collected during the recent rain events, work on the bathymetric mapping is near completion, and the report for the sediment nutrient flux study is in preparation.

Regulatory/Legislative Update – Don O’Toole gave a brief update on legislative actions. The one item of interest to all members is the utility impact fee proposed legislation.

Executive Director Report – Forrest noted a review group met on June 20th to consider the preparation of comments on the water quality standards regulation that will be presented at the September EMC Water Quality Committee meeting. Forrest also noted the Audit RFQ will go out in July and the proposals received will be reviewed by the Audit Committee and auditor will be selected. The One Water Summit will be held June 26 – 29th .

The next scheduled Board meeting is September 20, 2017, 9:30 to 12 at Butner Town Hall. With no other business, the meeting was then adjourned.

Approved